



Brant Haldimand Norfolk
Catholic District School Board

Minutes

Catholic Education Centre
322 Fairview Drive
Brantford, ON N3T 5M8

Board Meeting
Tuesday, June 28, 2016 ♦ 7:00 pm
Boardroom

Trustees:
Present: Rick Petrella (Chair), Cliff Casey (Vice Chair), Bill Chopp, Dan Dignard, Carol Luciani, Bonnie McKinnon, Robyn Zettler (Student Trustee)

Absent:

Senior Administration:
Chris N. Roehrig (Director of Education & Secretary), Thomas R. Grice (Superintendent of Business & Treasurer), Patrick Daly, Michelle Shypula and Leslie Telfer (Superintendents of Education)

1. Opening Business

1.1 Opening Prayer

The meeting was opened with prayer led by Trustee McKinnon.

1.2 Attendance – As noted above.

1.3 Approval of the Agenda

Moved by: Carol Luciani

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the agenda of the June 28, 2016 meeting.

Carried

1.4 Declaration of Interest

Vice Chair Casey and Trustees Chopp and Dignard declared conflicts of interest on Item 5.1, 2016-17 Budget, specifically the Salaries and Benefits Budget, due to the nature of the employment of their children with the Board.

1.5 Approval of Board Meeting Minutes – May 24, 2016

Approval of Special Meeting of the Board Minutes – June 21, 2016

Moved by: Bonnie McKinnon

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the May 24, 2016 Board meeting.

Carried

THAT the Brant Haldimand Norfolk Catholic District School Board approves the minutes of the June 21, 2016 Special Meeting of the Board.

Carried



1.6 Business Arising from the Minutes – Nil

2. Presentations

Superintendent Telfer provided background information on the role of the Council for Exceptional Children (CEC) organization in supporting children with special needs across the province. She noted that the following staff were recognized at the recent 29th annual Spring Awards Gala of the CEC Haldimand, Norfolk, Brant Chapter 834: Marcia Nemura, Teacher of the Year Award (St. Cecilia's School, Port Dover), and Educational Assistants Kelby Porteous (St. Gabriel School, Brantford) and Julie Whyte (Our Lady of Fatima, Courtland), who received Paraprofessional Awards.

Carmen McDermid spoke about the accomplishments of each of the four student recipients who were awarded distinguished Student Achievement Awards: Stacie Ritchie and Conner Mason (Notre Dame School, Brantford), Alexander Beaver (Christ the King School, Brantford) and Gregory Beckett (Resurrection School, Brantford). They were congratulated and presented with Board certificates of accomplishment by Chair Petrella.

3. Delegations - Nil

4. Consent Agenda - Nil

5. Committee and Staff Reports

5.1 Unapproved Minutes and Recommendations from the Committee of the Whole Meeting – June 21, 2016

Vice-Chair Casey reviewed the business of the June 21, 2016 Committee of the Whole meeting. As Vice Chair Casey and Trustees Chopp and Dignard had declared conflicts of interest with respect to the 2016-17 Salaries and Benefits Budget recommendation in Item 1.4, they did not discuss nor vote on this recommendation. Chair Petrella indicated his intention to vote on the three 2016-17 Budget recommendations coming forward from the Committee of the Whole:

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Long-Term Capital Plan – Demographic Trends, Enrolment Projections and Observations Report, May 12, 2016.

Carried

Moved by: Carol Luciani

Seconded by: Bonnie McKinnon

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2016-17 Salaries and Benefits Budget, in the amount of \$94,666,312.

Carried

Moved by: Cliff Casey

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2016-17 Operations Budget, in the amount of \$26,772,968.

Carried



Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the 2016-17 Capital Budget, in the amount of \$1,861,467.

Carried

Moved by: Cliff Casey

Seconded by: Bonnie McKinnon

a) THAT the Brant Haldimand Norfolk Catholic District School Board approves the revised Director of Education Performance Appraisal Policy 100.02.

b) THAT the Brant Haldimand Norfolk Catholic District School Board adds the following to Section 5.4.1 (Duties of the Chair – as per Education Act 218.4, 2009, c. 25, s. 25) of the Board By-Laws

(l) co-ordinate the biennial performance appraisal of the Director of Education.

Carried

Moved by: Cliff Casey

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board direct staff to send a memorandum to principals that clarifies cursive writing instruction for schools in the district and shall include:

- Teachers may choose to introduce cursive writing in Grade 3 and Grade 4 as part of an array of methods for publishing work; and
- Teachers may choose to promote the use of cursive writing as part of an array of methods for publishing work (reading and writing) in Grades 5–8.

Carried

Moved by: Bill Chopp

Seconded by: Dan Dignard

THAT the Brant Haldimand Norfolk Catholic District School Board receives the unapproved minutes of the Committee of the Whole Meeting of June 21, 2016.

Carried

5.2 Special Education Services Department Annual Report 2015-16

Superintendent Telfer presented the Special Education Services Department Annual Report for 2015-16, which she summarized as a testament to the quality and quantity of services and support provided to students each and every day in our schools. She also noted the significant impact that the growing awareness of and services provided to children with autism is having system wide. Trustee discussion arose with respect to the Ministry's recent announcement on proposed changes to autism services.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board approves the Special Education Services Department Annual Report 2015-16.

Carried



5.3 Investigation of High Tech High: Custom Residency Program

Superintendent Shypula reflected on the experiences and learnings that she and Superintendent Telfer benefitted from in their recent visit to several High Tech High charter schools in California. A team of educators from three provinces and representatives from IBM were excited to learn more about these project-based, inquiry-based and student-driven learning environments which feature an interdisciplinary curriculum approach. She noted that this international professional development opportunity was made possible through funding from the Council of Directors of Ontario.

Moved by: Carol Luciani

Seconded by: Bill Chopp

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Investigation of High Tech High: Custom Residency Program report.

Carried

5.4 Student Trustee Report

Student Trustee Zettler presented her final report on Student Senate activities and updated trustees on year-end activities in all secondary schools. She expressed her appreciation to the Board for the opportunity of being Student Trustee and learning about the extensive behind-the-scenes work that is required to operate a school board. She commended trustees and staff for their dedication and commitment to helping all students succeed to the best of their ability and wished incoming Student Trustee, Rosalin Dubois, all the best in the coming school year.

On behalf of the Board and Senior Administration, Chair Petrella thanked Student Trustee Zettler for her involvement with and commitment to the Board throughout the school year and presented her with a letter of commendation.

Moved by: Dan Dignard

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the Student Trustee report.

Carried

6. Information and Correspondence

Director Roehrig provided trustees with several options with respect to the annual Service Recognition event, all of which reflect fiscal responsibility while recognizing employee service in a meaningful way. Trustees were in agreement that retirees and employees marking 25 years of service with the Board will be honoured at an annual dinner and will be presented with a token of appreciation.

Moved by: Carol Luciani

Seconded by: Cliff Casey

THAT the Brant Haldimand Norfolk Catholic District School Board receives the information and correspondence items since the last meeting.

Carried

7. Notices of Motion for Consideration at Next Board Meeting – Nil

8. Notices of Motion Being Considered for Adoption – Nil



9. Trustee Inquiries

Vice Chair Casey commented on a recent news item with respect to Co-Op programming in Ontario. Director Roehrig noted that the report was 'wide sweeping' and that he expects to receive more details in the weeks to come.

10. Business In-Camera

Moved by: Bonnie McKinnon

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board moves to an in-camera session.

Carried

11. Report on the In-Camera Session

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board approves the business of the in-camera session.

Carried

12. Future Meetings

Trustees were reminded of the upcoming secondary school graduations.

13. Closing Prayer

Chair Petrella led the closing prayer.

14. Adjournment

Moved by: Dan Dignard

Seconded by: Carol Luciani

THAT the Brant Haldimand Norfolk Catholic District School Board adjourns the meeting of June 28, 2016.

Carried